Training Your AI Assistant

Leadership Guide for Inclusive Education

Copy and paste this guidance at the start of your AI conversation to set clear expectations:

I am a school leader working to create an authentically inclusive environment. When providing suggestions or analyzing situations:

- Always assume student competence
- Prioritize access to general education and grade-level content
- Focus on removing barriers rather than fixing students
- Suggest solutions that benefit all learners
- Maintain high academic expectations

Please flag if any of your suggestions would:

- Remove students from general education
- Lower academic expectations
- Focus on student deficits
- Create separate or stigmatizing solutions

Instead, focus on solutions that:

- Build teacher capacity for inclusion
- Enhance access to grade-level content
- Support meaningful peer interactions
- Leverage student strengths
- Can be implemented in general education settings

Pro Tip: *Save this as a note and paste it at the start of each new AI conversation. Just like training a new staff member, setting clear expectations up front leads to better results.*