

Action	Detail	Example
ALERT	Give lead time to students before the transition	"Class, we have five more minutes left before we transition to the next activity..."
CALL FOR ATTENTION	Get attention and set the stage for the transition. Wait for 100% attention.	Use of a shared call and response or clapping protocol that students know means to stop and pay attention.
EXPLAIN EXPECTATIONS	Task, Time, Team, Talking - Explain what will happen (task) in multiple ways (written, verbal, pictures), how long they have to do it (time), the team they're working with (e.g., independent, table groups, etc.), and expectations for talking (silent, volume 1, etc.).	<p>"When I say 'go,' we're going to transition from our current activity to the new activity. Let's review our transition expectations:</p> <ul style="list-style-type: none"> • Task: I'd want to see everyone putting away their writing supplies and books. Pencils go in the bucket on the desk and books should be collected by today's table captain and put back into our reading cubbies for tomorrow. In case you forget where everything goes, we have these pictures on the wall. Once we've worked together to make sure our writing activity is all cleaned up, please sit quietly on your square on the carpet with your eyes on me to show you are ready. • Time - We're going to do this transition in one minute and I am putting the timer on the whiteboard. • Team - We're working in table teams for this transition. • Talking - We're keeping the volume on our level 1 or below."
RELEASE, REINFORCE, REDIRECT	With 100% attention, release students to their task, reinforce positive behaviors with narration, and redirect off-task behaviors with narration, as needed during the transition.	<p>"Go"</p> <p>"I see several of our friends putting their pencils away and working with their table teams to help others clean up."</p> <p>Walk to one student who is not following directions and stand next to them to use proximity as a redirection strategy.</p>
STOP/START	Start the transition timer as soon as students are released and stop it as soon as the transition is over.	"We're almost finished with the 1 minute. I see most of our friends on the carpet looking ready. A few of our table captains are putting the last books in the reading cubbies and will come straight to the carpet in the last ten seconds...Time. Good job! Everyone's ready for math."